

The Parish Council of Hargrave

Clerk:

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Dear Councillor

11th May 2021

You are hereby summoned to attend, and members of the public and press are welcome to attend, the **Annual Meeting** of Hargrave Parish Council to be held at Hargrave Village Hall, **Hargrave** on Monday 17th May 2021 at 7.30 p.m. to transact the business below.

Please note, that due to the COVID 19 restrictions still in place for indoor meetings, numbers of people in attendance will be restricted accordingly and face masks will be required.

Yours faithfully

J Hodgson

Ms J L Hodgson
Clerk to the Council

AGENDA

- 21-1 To elect a chairman for the year 2021-22 and accept the declaration of office
- 21-2 To remind councillors to complete and return 'Return of Election Expenses' form
- 21-3 To remind councillors to complete and return 'Register of Member's Interests' form
- 21-4 To elect a vice chairman for the year 2021-22
- 21-5 To receive apologies for absence
- 21-6 To approve the Minutes of the meeting held 19th April 2021
- 21-7 To receive declaration of interests in the following agenda items
- 21-8 To consider expressions of interest for the vacant seat and co-opt a member if appropriate.
- 21-9 To set the date and time of ordinary meetings for the year ahead [5 Jul, 6 Sept, 1 Nov, 3 Jan 22, 7 Mar]
- 21-10 To appoint members to specific areas of interest:
 - a. Footpaths/public rights of way
 - b. Village maintenance including highways
 - c. Community & road safety
 - d. Financial internal control
 - e. Village Hall Management Committee
- 21-11 To nominate a councillor to be a member of the Joint Action Group for East Northants Central
- 21-12 To nominate a police liaison representative
- 21-13 To confirm the councillor appointment to the Wind Farm Trust (Cllr Farrington)
- 21-14 To review and confirm the arrangements for insurance cover in respect of all insured risks and approve the premium for payment at £226.84 (£2.33 increase)
- 21-15 To agree the Council's membership of any outside bodies (i.e. NCALC, Northants ACRE) and approve payment of subscriptions if appropriate

- 21-16 To make a resolution to adopt the General Power of Competence as it satisfies the Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012 SI 2012/965
- 21-17 Public Speaking Time: To receive any questions or comments from the public and items to be placed on the Agenda for the next meeting. (Maximum of 15 minutes)
- 21-18 To receive a written report from the North Northamptonshire Unitary Council Councillor
- 21-19 **Financial Matters**
- a. To approve payment of the cheques presented.
 - b. To receive a financial report from the Clerk
 - c. To receive and consider the Internal Audit Report
 - d. To receive, approve and adopt the accounts for 2020-21
 - e. To complete & sign the Annual Governance Annual Return section 1
 - f. To approve and adopt Annual Governance Annual Return section 2
 - g. To making a resolution that the Council is exempt from External Audit & authorise the signing of the declaration for submission to PKF Littlejohn
 - h. To note the dates of the elector's rights to inspect accounting records [14 June to 23 July]
 - i. To authorise changes to the cheque signatories
 - j. To approve the change of banking provider from Barclays Bank to Unity Trust given the prolonged difficulties being experienced with Barclays Bank
- 21-20 **Planning Matters**
- a. To determine the Council's response on the following planning applications
NE/21/00616/FUL Change of use from a Public House with ancillary accommodation to a Residential Property with ancillary domestic workshop at The Old Nags Head Church Street

NE/21/00675/LBC Maintenance works comprising repair of window and frames; replacement of thatch ridges; replacement rotted and smashed windows; replacement front door; replacement of broken clay chimney pot; replacement of smashed roof tiles (to accompany application for the change of use from a public house with ancillary accommodation to a residential property with ancillary domestic workshop) at The Old Nags Head Church Street

NE/21/00610/FUL Detached stable block, manege area, and two storm porches at Idle Acre Nags Head Lane
 - b. To note planning decisions made by North Northamptonshire Council
 - c. To note that the 'green area land query' raised at the meeting 19th April (Minute 20.166 refers) has been resolved and that the draft Neighbourhood Plan has been submitted to North Northamptonshire Council
- 21-21 Village Infrastructure – to receive reports and agree next steps as appropriate
- a. To consider correspondence from a resident regarding surface water drainage and agree any next steps
- 21-22 To receive and note the annual statement from the Non-Ecclesiastical Herdsman Charity & note the Trustee arrangements
- 21-23 To note the list of correspondence received (March to May 2021)
- 21-24 To note the date of the next scheduled meeting (5th July 2021) and identify agenda items for future meetings